

Virtus – Protecting God’s Children Awareness Program

Pre-Registration Instructions

1. Go to the Virtus Website: <http://www.virtusonline.org>
2. Click on “registration” (note: you do not need to enter a User ID or password; you will create both during the registration process)
3. Select the Diocese of Lansing from the drop down list of archdiocese/diocese (archdiocese are listed first)
4. Create a User ID and Password
5. Fill-in information requested; if you do not want to enter your home address and phone numbers, use the parish address and phone number (910 Austin Drive, Saline, MI 48176, 734-429-5210)
6. Select primary location where you are employed or volunteer in the Diocese of Lansing.
7. Select “another location”, if applicable.
8. Select your role.
9. Respond to the next set of questions.
10. Respond “no” to the question: “Have you already attended a Protecting God’s Children...”
11. Select a session you would like to attend

In order to be confirmed as attending a protecting God’s Children awareness session, each participant is required to:

- Register at www.virtus.org (follow the steps above)
- Sign-in at the Session he/she attends (record of attendance)

If pre-registration information needs to be changed, DO NOT RE-REGISTER. If you feel you have made an error during the registration process, DO NOT RE-REGISTER. Contact Sally Ellis (517-342-2551) or sellis@dioceseoflansing.org to update/correct registration information.

Once you have attended a session, complete this form and return it to the parish office:

Name: _____
(please print)

St. Andrew Program Assisting With: _____

Virtus Session Attended: (Location): _____ Date: _____

Signature: _____